

CONSTITUTION
Of The
UNIVERSITY OF TENNESSEE STUDENT BRANCH
Of The
AMERICAN SOCIETY OF AGRICULTURAL ENGINEERS

ARTICLE I. Name and Object.

1. The name of this society shall be the University of Tennessee Student Branch of the American Society of Agricultural Engineers.
2. It shall be the object of this society to promote directly and indirectly the interest of the students in biosystems engineering, particularly as these interests relate to their professional advancement and to the parent society, the American Society of Agricultural Engineers.
3. This constitution and By-Laws shall conform to the rules, regulations, and policies of the ASAE pertaining to its student branches.

ARTICLE II. Membership

1. Membership in this Branch may consist of three kinds – Honorary Members, Members and Associates.
2. Honorary Members shall be biosystems engineering faculty members of the Department of Biosystems Engineering and Environmental Sciences and graduate students in biosystems engineering, other than those who hold regular student membership. Any graduate in biosystems engineering from a recognized college of university who has gained recognition and is approved by the Faculty Adviser, may also be elected to Honorary Membership by the Branch.
3. Members shall be students enrolled in Biosystems Engineering, or majoring in Biosystems Engineering as shown by the rolls of the University.
4. Associates shall be students of other curriculum than biosystems engineering who evidence an interest in biosystems engineering and desire to associate with the Branch.
5. Membership also depends upon conduct and upon payment of such dues and assessments as are prescribed in the By-Laws.

6. Members in good standing in this Branch are eligible to become student members of ASAE as prescribed in the By-Laws.

ARTICLE III. Officers

1. The offices shall be president, vice-president, secretary, treasurer, scribe, and faculty adviser.
2. The President shall preside at all meetings when present. He/She shall appoint committees not otherwise provided for in the By-Laws, or by motion from the floor. He/She shall assume active, conservative leadership of the Branch and responsibility for its success, and perform all other customary duties of the office.
3. The Vice-President shall preside in the absence of the President, and assist him/her in all his/her official duties.
4. The Secretary shall keep the roll, minutes, and other official records of the Branch.
5. The Treasurer shall collect and receive all dues, fees, and other moneys due the Branch. He/She shall properly care for such moneys, and, upon proper authorization, pay them out to meet obligations of the Branch. He/She shall keep suitable financial records and accounts of all such moneys, and such records shall be subject to the rules of the institution governing student organizations.
6. The Scribe shall handle correspondence to the membership and between the Branch and the officers of committees of the ASAE. He/She shall also submit branch updates to campus and ASAE Pre-Professional publications.
7. The Faculty adviser shall be the official representative between the Branch and the Department of Biosystems Engineering and Environmental Sciences. He/She shall counsel with officers, members, and committees of the Branch and assist toward the highest accomplishment of the Branch.
8. All officers of the Branch, except the Faculty Adviser, shall be undergraduate members of the Branch, in good standing. A candidate for President must be one whose prospective term of office will fall in his/her junior or senior year. The candidate for Vice-President, Secretary, or Treasurer shall have attained at least sophomore standing.
9. The officers named in paragraph 1 above shall constitute the Executive Committee of the Branch, and four of this number shall constitute a

quorum for the transaction of any business not requiring action on the floor of a regular or special meeting.

10. Any officer is subject to removal from office by a majority of voting members for inefficiency, lack of loyalty, or misconduct in office.
11. No member shall be eligible to hold office until He/She has been a member, in good standing, of the local student branch for at least one semester.

ARTICLE IV. Meetings

1. The Branch shall hold regular meetings during the school year, as provided in the By-Laws, for the conduct of business and presentation of professional and other valuable programs.
2. The Executive Committee may postpone regular meetings or call special meetings when in their judgment such action is to the best interest of the Branch.

ARTICLE V.

1. The officers of the student branch shall be elected once each regular school year.
2. This election shall be held at the meeting just prior to the last regular meeting of the spring semester.
3. Officers elected by such election shall be installed in office at the last regular meeting of the spring semester after their election.
4. Said officers shall serve for the next regular school year.

ARTICLE VI.

1. This Constitution and By-Laws shall become effective when it has been approved by a two-thirds vote of the members present at any regular meeting of the Branch or special meeting called for that purpose, and when it has thereafter been approved by the Council of the ASAE.
2. This constitution may be amended by a two-thirds vote of members present at the next regular meeting after such proposed amendment has been presented. Such amendment shall become effective after approval by the Council of ASAE.

This Constitution has been

Adopted by the University of Tennessee Student Branch, March 24, 1939.

Approved by the Department Faculty, March 24, 1939.

Approved by the ASAE Council, April 1, 1939.

Revised by the Tennessee Branch, October 1, 2002

BY-LAWS AND RULES OF THE ORDER

Of The

University of Tennessee Student Branch

Of The

American Society of Agricultural Engineers

PURPOSE

1. In furthering the objects of the Branch as stated in Article 1, Paragraph 1, of the Constitution, the Branch shall follow such procedure as shall give the membership opportunity for
 - (a) Practice in parliamentary law, in which Roberts' Rules of Order shall be the official guide.
 - (b) Practice in public appearance and public speaking.
 - (c) Participation in round table discussion of professional, social, civic, and general questions.
 - (d) Organization, presentation, and discussion of papers, or informal talks.
 - (e) Practice in the organization and carrying out of projects involving initiative and responsibility.
 - (f) Listening to outside speakers or demonstrations that shall contribute to our knowledge or entertainment and stimulate thought and vision.

MEETINGS

2. The regular meetings of the Branch shall be held twice each month during the regular school year. Voting members are those members who have paid local and national dues for the given school year.
3. A special meeting may be called by the President when in the judgment of the Executive Committee, an event or business of sufficient importance justifies immediate consideration.

ROLL CALL

4. At each regular and special meeting the Secretary shall call the roll of attendance of Members and Associates and keep a record thereof.

NOMINATIONS

5. A nominating committee approved by the faculty adviser shall be appointed at the last regular meeting preceding the regular meeting at which election is to

be held. This committee shall bring in nominations for the offices of President, Vice-President, Secretary, Treasurer, and Scribe. Additional nominations shall be invited from the floor as prescribed to Paragraph 7 below.

VOTING

6. Voting shall be by ballot for one office at a time. A majority of all ballots cast will be necessary for election. If there are three or more candidates for one office and no candidate receives a majority on the first ballot, the candidate receiving the small number of votes shall be declared eliminated, and balloting continue in the same manner on remaining candidates until one shall have received a majority.
7. Before voting, nominations shall be called for but one office at a time beginning with that of President. Candidates that are rejected for president may be then nominated from the floor for other offices, if such is the desire of the members present.
8. No member shall hold more than one office. (This does not apply to committee appointments).
9. Honorary Members (except the Faculty Advisor) shall not hold office, nor be entitled to vote on any matters of business or policy of the Branch. Associates shall be eligible for nomination to an office of the Branch provided they have obtained the expressed consent of the Nominating Committee and the Faculty Advisor.
10. The annual dues to the Branch shall be three (3) dollars payable to the Treasurer. There shall be no dues for Honorary Members, and no assessments may be levied against such members.
11. Any member of the Branch in good standing, except as herein provided, may become a student affiliate (officially graded as "Student") of ASAE.
12. Any undergraduate student may become a "Student" in ASAE without being a member of the Branch. The dues for such membership shall be nineteen (19) dollars, to be paid directly to the Secretary of ASAE. Any member of the Branch may secure individual "Student" membership in ASAE by making application for such and paying the prescribed fee of nineteen (19) dollars.
13. A "Student" in ASAE and Members of this Branch shall be entitled
 - (a) To purchase all publications of the National Society at special rates to members.

- (b) To wear the official emblem of the Society.
 - (c) To use the Society's employment service.
 - (d) To share in any privileges provided by the Society for its "Student" affiliates, or by the Branch for its members. A "Student" in ASAE is entitled to receive RESOURCES at his/her college or home address.
14. The annual dues for Associates of this Branch shall be three (3) dollars, payable to the Treasurer upon admission to membership.
 15. An Associate can become a "Student" in ASAE and share directly in the Society's privileges to its "Students". An Associate may share in all the privileges provided by the Branch for Its members.
 16. Assessment to secure additional necessary funds may be levied alike on Members and Associates by a two-thirds vote of both Members and Associates at any regular meeting which, in the judgment of the Faculty Adviser, is sufficiently well attended to represent the will of the Branch.

BRANCH DUES AND PRIVILEGES

17. The Branch dues to the National Society shall be nineteen (19) dollars per year. Such dues are payable to the Secretary-Treasurer of ASAE on October 1.
18. If this Branch has at any time less than five (5) members in good standing or fails to pay its Branch dues to the National Society by December 1, it shall automatically cease to exist as a recognized Student Branch of ASAE.

COMMITTEE

19. The Executive committee shall be responsible for organizing and preparing the programs of the Branch with consultation from the Faculty Advisor.
20. The President shall appoint each year a standing Membership Committee composed of three (3) members not more than one of which shall be an Associate. It shall be the duty of this committee to encourage and solicit membership for both the Branch and for ASAE.
21. Such temporary and special committees may be appointed by the President as needs arise. All such committees shall be duly discharged at the satisfactory termination of the duty for which appointed.
22. Any committee member may be relieved of his/her appointment in the same manner as prescribed for officers to Paragraph 9 of Article III of the constitution.

BUSINESS MEETINGS

23. Any regular meeting of the Branch shall be considered a business meeting when called in order for that purpose, and conducted and adjourned as a business session separate from any program or entertainment features of such meetings.

24. The following order of business shall be followed as closely as is practicable:
 - (1) Call to order
 - (2) Roll call
 - (3) Reading of minutes
 - (4) Treasury Report
 - (5) Report of standing committees
 - (6) Report of special committees
 - (7) Unfinished business
 - (8) New business
 - (9) Announcements
 - (10) Adjournment

CHANGES

25. These By-Laws shall become effective when and as prescribed in Paragraph 1 of Article V of the Constitution.

26. These By-Laws may be changed or amended in the same manner as prescribed in Paragraph 2 of Article VI of the Constitution. Such changes become effective upon adoption by the Branch providing such changes as adopted are not in conflict with the intent or purpose of either the Constitution or the policies of the ASAE.

These By-Laws have been

Adopted by the University of Tennessee Branch, (Date) March 24, 1939

Approved by the Department Faculty, (Date) March 24, 1939

Approved by the ASAE Council, (Date) April 1, 1939

Amended by the Tennessee Student Branch, October 01, 2002

Proposed Revisions Summary for Constitution Changes October 01, 2002

The Constitution

1. Strike the words “agricultural engineering” and replace with “biosystems engineering”
 - Article 1 Paragraph 2
 - Article 2 Paragraph 2 (2 times)
 - Article 2 Paragraph 3
 - Article 2 Paragraph 4
2. Strike the words Department of “Agricultural Engineering” and replace with Department of “Biosystems Engineering and Environmental Sciences”
 - Article 2 Paragraph 2
 - Article 3 Paragraph 7
3. Article 2 Paragraph 2
Insert the words “Biosystems Engineering” before faculty in the first line
4. Article 2 Paragraph 3
Strike the words “these include those men known as agricultural and rural engineering students”
5. Article 3 Paragraph 1
Add scribe to list of officers
6. Article 3 Paragraph 4.
Strike the words “He shall also handle correspondence between the Branch and the officers of committees of the ASAE”
7. Article 3 Paragraph 6
Add the position of Scribe as which shall read as follows
“The Scribe shall handle correspondence to the membership and between the Branch and the officers of committees of the ASAE. He shall also submit branch updates to campus and ASAE Pre-Professional publications.”
8. Article 3 Paragraph 9
Strike the word “three” and replace with the word “four”
9. Article 3 Paragraph 11
Strike the words “two quarters” and replace with “one semester”
10. Article 5 Paragraph 1
Strike the words “except the treasurer and faculty adviser”, “quarter during”, and “The treasurer and faculty adviser shall be elected for the regular school year”
11. Article 5 Paragraph 2
Strike the words “The treasurer and faculty adviser shall be elected at the last regular meeting of the school year.”
12. Strike the word “quarter” and replace with “spring semester”
 - Article 5 Paragraph 2
 - Article 5 Paragraph 3
13. Article 5 Paragraph 4

Strike the words “quarter of the” and “when their election occurs during the spring quarter they shall serve during the fall quarter of the next regular school year.”

The By Laws

1. Paragraph 1
Strike the words “witnessing motion pictures”
2. Paragraph 2
Strike the words “If a member has three consecutive, unexcused absences he shall be deprived of his voting privileges for the remainder of that quarter.”
3. Paragraph 5
Change the sentence. Add the position of Scribe to the list of offices.
4. Paragraph 9
Strike the words “Honorary Members (except the Faculty Adviser) and Associates for the Branch shall not hold office, nor be entitled to vote on any matters of business or policy of the Branch, nor hold the chairmanship of any standing committee, except as hereinafter provided.” and replace with the words “Honorary Members (except the Faculty Adviser) shall not hold office, nor be entitled to vote on any matters of business or policy of the Branch. Associates shall be eligible for nomination to an office of the Branch provided they have obtained the expressed consent of the Nominating Committee and the Faculty Adviser.”
5. Paragraph 10
Strike the words “one (1) dollar (or 35 cents per quarter)” and replace with “three (3) dollars”
6. Strike Paragraphs 12 and 15 since they are no longer pertinent.
7. Paragraph 13
Strike the words “two (2) dollars” and replace with “nineteen (19) dollars”
8. Paragraph 14
Section b.) Strike “with red background”
Section d.) Strike “AGRICULTURAL ENGINEERING” and replace with “RESOURCES”
9. Paragraph 16
Strike “fifty (50) cents” and replace with “three (3) dollars”
10. Paragraph 17
Strike the words “cannot” “nor” and replace with the words “can” and “and”
11. Paragraph 19
Strike the words “ten (10)” and replace with “nineteen (19)]”
Strike the words “plus one and one-half (1-1/2) dollars per year for each five (5) members above 15.”
12. Paragraph 21 - Strike
13. Paragraph 22

Change the sentences “The President shall appoint each quarter [semester] a standing Program Committee composed of three (3) members not more than one of which shall be an Associate. It shall be the duty of this committee, counseling with the President and Faculty Adviser, to organize and prepare for the programs of the Branch.” to read “The Executive committee shall be responsible for organizing and preparing the programs of the Branch with consultation from the Faculty Advisor.”

14. Paragraph 27

Add a treasury report to the order of business.

15. Paragraph 21 of 1971 Constitution - Strike